

TRIO Board of Directors Meeting  
Minutes

June 9, 2017  
9:00 AM

Terra Nova Cottages  
Port Blandford, NL

DIRECTORS PRESENT	ALSO PRESENT	REGRETS
Dennis Kelly, President John Dawson, Vice President Carol Ann Smith, Director Norm Snelgrove, Director Tony Pollard, Director Wayne Power, Director*  * - by teleconference	Terry Taylor, General Manager Mary Galway, Manager, Risk & Insurance Programmes Katherine Burgess, Manager, client Support Lori Park, Mercer Doug Brake, Mercer	Rodney Cumby, Director

**1. Call to order and Opening Remarks**

Dennis Kelly called the meeting to order at 9:03AM and welcomed everyone present. He announced that the Executive Committee of MNL would join by teleconference at approximately 10:00AM

**2. Approval of Agenda**

<b>Motion:</b>	<b>Carol Ann Smith/John Dawson</b>
<b>CARRIED</b>	That the agenda be approved

**3. Adoption of previous meeting's minutes**

<b>Motion:</b>	<b>Tony Pollard/Carol Ann Smith</b>
<b>CARRIED</b>	That the minutes of the meeting of April 5, 2017 be adopted .

4. T. Taylor presented his report which was accepted by the Board.

**5. Group Plans Report**

- a) M. Galway reported that as a result of our presence at the PMA convention, a total of 8 quotations have been submitted to the towns for consideration. M. Galway and K. Burgess will follow up on these quotes. T. Taylor reported that TRIO's quotes were not accepted by either Paradise or Mount Pearl.

- b) M. Galway reported that the First Responders' EAP programme should be rolled out in mid-June with an effective date of July 1, 2017
- c) M. Galway reported that she is negotiating with both Mercer and Morneau Sheppel to ensure that the new Retirees Programme will include the best features. She is aiming for a launch date of November 1, 2017.
- d) M. Galway reported that the development of a "consumer's " policy is underway.
- e) M. Galway indicated that she should be in a position to present "final" 2018 rates in advance of the November 2017 Board meeting for ratification at that meeting.

**6. Board Administration Action Items**

There were no agenda items under this section.

**7. New Business**

- a) T. Taylor advised that those wishing to attend the CPBI conference in St. John's in October should register before June 30, 2017

<b>Motion:</b>	<b>Tony Pollard/Carol Ann Smith</b>
<b>CARRIED</b>	<ul style="list-style-type: none"> <li>• That Dennis Kelly, Terry Taylor and Mary Galway should attend the conference</li> <li>• That any other member of the Board who may wish to attend.</li> </ul>

- b) The Board discussed what meeting date alternatives it had depending on when the PMA held its future Annual Conferences. A final decision will be made once we know what PMA will do.

**8. Communications & Marketing Committee**

- a) The Board accepted the report of marketing activities since April 2017.
- b) The Board accepted the activity report of K. Burgess for the period March 1 - May 31, 2017.

**9. Board Administration**

- a) T. Taylor presented the summary of the revenue and expenses for January 1 - May 31, 2017 which was accepted by the Board.
- b) The Board was presented with the draft of the 2016 Financial Statement

<b>Motion:</b>	<b>Tony Pollard/Norm Snelgrove</b>
<b>CARRIED</b>	That the Board accepts and approves the draft 2016 Financial Statement as prepared by Harris Ryan.

- c) The Board acknowledged and accepted the invoices that had been received from Mercer for Q4-2016 and Q1-2017
- d) The Board accepted the cheque register for the period April 5- May 31, 2017

#### **10. Changes to Pension Plan Participants**

The Town of Cape Broyle has joined the pension plan.

#### **11. Outstanding Action Items**

##### **a) 03-01-13 - Blanket Municipal Solvency Exemption**

During the teleconference with the MNL Executive Committee, the following points were made:

- i. That it was most unusual for our letter (sent in March 2016, requesting a meeting with government officials) was never acknowledged
  - ii. That TRIO's thrust of the letter set out a realistic scenario of the impacts of not obtaining a solvency exemption
  - iii. That a joint communiqué from PMA, MNL and TRIO should be prepared and delivered in the most appropriate manner to the most appropriate government officials, seeking the solvency exemption legislation
- C. Pollett agreed to bring the subject up with the Deputy Minister of Municipal Affairs before the end of June 2017.
  - Staff will prepare the joint communiqué

#### **12. Business Arising from Previous Meetings**

none

#### **13. New Business**

- a) L. Park advised that the pension plan text need be reviewed and revised on a five year basis.

#### **Due Diligence Items**

- a) Recurring Items  
The Board received the contributions report.
- b) Plan Amendments  
There were no new amendments

c) Items Assigned to This Meeting

*i. Report on the AIR*

D. Brake indicated that the Annual Information Return will be ready for delivery before the end of June 2017.

*ii. Information to Members*

D. Brake that all statements except for one town have been sent.

*iii. Review Statutory and Fiduciary Duties*

All obligations have been fulfilled.

14. The next meeting of the Board will be on Wednesday, November 1, 2017 in Corner Brook

15. The meeting adjourned at 11:00AM